

Cloud County Community College

BOARD OF TRUSTEES

February 22, 2022

Present: Bruce Graham, Richard Hubert, Jim Koch, Pat Macfarlane, Mark Matthew, Jesse Pounds, President Amber Knoettgen, Dr. Kim Zant, Caesar Wood, and Samantha Pounds-Board Clerk.

Others Present:

Attorney-Justin Ferrell, Jim Lowell - Blade Empire, Toby Nosker – KNCK, Chris Wilson, Jennifer Zabokrtsky, Chris Wilson, Heather Gennette, Jessica LeDuc, Susan Dudley, Finley Knoettgen, Stefanie Perret, Beth Whisler, Mark Whisler, Tom Roberts, Stephanie Downie, and Cindy Lamberty.

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- I. The meeting was called to order by Chairman Jesse Pounds at **5:00** pm in Room 257 of the President’s Addition.
 - II. **Pledge of Allegiance**
 - III. **Adoption of the Agenda** – Mark Matthew moved and Jim Koch seconded to adopt the agenda as presented. Motion passed.
 - IV. **Guest Comments:** None
 - V. **Introductions and Highlights**
 - A. **Women’s Basketball** – Coach Brett Erkenbrack is on his 33rd year as head coach and Josiah White is on his 3rd year as assistant coach. The Women’s team won 3 games last week. They are playing at home tomorrow night against Colby Community College and the Region VI Tournament begins this Saturday.
 - B. **Men’s Basketball** – Coach Devin Kastrup is on his 1st year as head coach and Kyle Pugh is also on his 1st year as assistant coach. Devin shared that his players play hard and he would describe them as “Tough and Together”. They have had a lot of historical wins this season and are hoping to play well in the Region VI Tournament.

VI. Consent Agenda – Jim Koch moved and Pat Macfarlane seconded to approve the Consent Agenda which includes the minutes of the January 25, 2022 regular board meeting; Treasurer’s Report; Purchasing and Payment of Claims; Contract Renewal Recommendation for Head Wrestling Coach – Julian Smith; Policy C9 – Harassment, Retaliation, and Discrimination; Policy C16 – Hiring of Minors; and Policy E17 – Sexual Respect and Title IX. Motion passed.

VII. Reports:

A. President - Amber Knoettgen – Opened her report with the mission statement and guiding values. She reminded us of the role and impact the College has within the community.

- 1) *Legislative Updates* – There was a Community College/Legislative Breakfast at the Capitol on Thursday, January 28th. This was a great chance to speak with our legislators and advocate for community colleges. The legislature completed its final full week of committee meetings. The House and Senate budget sub-committees will be making recommendations on the higher education budget items this week.
- 2) *Other Updates* – We had our 2023 Aspen Prize Leadership Interview Friday, February 18th. Amber believes that we are down to the Top 25. There was also a Campus Community Meeting via zoom on Friday, February 18th with 85 participants to provide college updates, and open discussion among all faculty and staff.
- 3) *Marketing* – Facebook Ad views between February 1st - 17th were 51,737 views. Google Ad views between January 18th - February 16th were 23,000 impressions. The enrollment video ad on Google had almost 20,000 of those impressions, which was up 123% over last month. The top Facebook and Instagram posts this month were Homecoming candidate announcement reached 11,300. Homecoming winners reached 5,500. Hall of Fame inductees reached 4,700. PTK awards for Amber and Jennifer Zabokrtsky reached 4,400. Fun Fact: the video posted after the Men’s Basketball win against Garden City Community College reached 2,500 people overnight!
- 4) *Foundation* – The Foundation is currently working on several grants for the Technical Education and Innovation Center. Some of those grants include the USDA RISE Grant, the Kansas Department of Commerce BASE Grant, and the EDA Grant. Meeting with industry partners for support on this project has been a huge priority for Heather Gennette. The Foundation awarded more than \$213,000 in scholarships and still has \$373,000 remaining. The Foundation and Admissions Team have sent additional communication to prospective, incoming, and current students to inform them of the available scholarships. The Foundation Scholarship Auction will be held March 26th. We are currently taking RSVPs and have already sold almost 30 tables.

- 5) *Athletics* – Wrestling qualified 6 for the National Tournament. Tourney set for March 4th in Council Bluffs, IA. Region 6 Indoor Track Championships were completed with both the men and women teams coming home as Region XI champions! The Men's Team brought home the fourth consecutive Region Championship with 119 points. The Women's Team, for the second year in a row, won the Region Championship. Coach Drew Mahin was named Region XI Women's Indoor Track Coach of the Year. Coach Ted Schmitz was named Women's Indoor Assistant Coach of the Year. We are so proud of all their accomplishments. The NJCAA Indoor Track and Field Championships will be held March 4th at Plaster Center in Pittsburgh, Kansas. Men's and Women's Basketball will have their final regular season games on Wednesday, February 23rd and will be recognizing the sophomores before each game and the Athletic Academic Achievers between games. Baseball is off to a 6-1 start. New head coach, John Kelly, and his Lady T-Birds got their '22 campaign underway with a sweep of McPherson College JV on February 20th.
- 6) *Upcoming Meetings and Events* – The Youth and Entrepreneurship Challenge is Tuesday March 1st at CHS followed by the Rotary 100th Anniversary Celebration. March 2nd at 11:30 a.m. is the Ribbon Cutting for the Nursing Department Expansion at the Geary County Campus. Spring Break is the week of March 14th.

B. Vice President for Academic Affairs - Dr. Kim Zant

1) Our faculty and deans are working on updating our web pages and making catalog changes for the next academic year, as well as class schedules for Fall 2022 and Winter 2022. KVCO participated in World College Radio Day on October 1st, 2021 and was eligible to submit a grant request as a result. The college was notified on February 12th that it had been awarded one of the \$1,000 grants. The funds will be used to offset the purchase of a required piece of emergency broadcasting equipment. Great job to Dr. Brandon Galm. Our equestrian team was Reserve High Point team at the Intercollegiate Horse Shows Association - UNL Western Show in Lincoln and finished in 7th place at the National Reined Cow Horse Association Contest in Fort Worth last week. In January, we had 28 students from Chanute High School tour the La Harpe Tech Center with Paul Miller as well as 2 students from Uniontown High School tour in February. Stacey Baker did a presentation on Solar Energy and Drones for the Concordia Middle School Intro to Energy class on February 11th, then Kit Thompson provided a presentation on the National Electric Grid on the 14th and on the 15th, Curt Weatherhead did a presentation on Wind Energy to the same students at our middle school. On February 16th we had 9 students from Salina Central High School tour our Renewable Energy department to include a drone demonstration. There are a lot of Renewable Energy Tours scheduled for the

month of March. As of Friday, we provided cadaver tours to nine schools and 101 students and we have many more tours scheduled. We want to give a big thank you to all these departments for their recruiting efforts. These events take a lot of time and effort and we want everyone to know how much they are appreciated! Julia Galm and Amy Kern are resurrecting the college's creative journal, which will be called *Silver Linings*. Students, faculty, and staff are encouraged to submit literature and art by March 25th. The journal will be published this spring both digitally and hardcopy. Our Spring Music concert will be on March 8th at 7:00 pm in Cook Theatre, featuring all music ensembles, and our Cloud 9 Jazz Choir will be touring area high schools on March 9th-11th for recruiting and entertainment. Raven certified a total of 34 students' college-wide for VA benefits for Full and First Session and an additional 8 students using TA/ArmyIgnitED.

2) We are preparing for Fall 2022 New Student Enrollment Days at Concordia and working on adjustments for new student enrollment at the Geary County Campus. We are informing current students about 2nd session and summer enrollment opportunities. We are facilitating Freshman Planning Conferences for students enrolled in College Skills. Kris Farmer met with Junction City High School regarding dual advising on February 11th. Student Senate collaborated with Residence Life to make valentines for the assisted living facility residents in Concordia. In honor of Black History Month, Student Senate and Black Student Union are collaborating to show a movie in Cook Theatre, *The Hate U Give*, on Monday, February 28th and they will hold a discussion forum afterwards. We are working to process the Covid-19 vaccination exemption request for our Nursing and Allied Health students. The Financial Aid Office is working on Pre-Disbursement Checks for students with Federal Financial Aid, as refund Day for students is February 25th. 119 students have applied to graduate this spring. 105 still need to apply and have been notified. JD Koons is attending the Kansas Deans and Directors Meeting this week and was asked to discuss our dual advising pilot. We had a total of 22 campus visits in January and 9 so far in February. We currently have a lot of upcoming admissions events planned for the rest of the school year.

C. Vice President for Administrative Services – Caesar Wood

- 1) *COVID-19 Updates* – The safety of our campus community is our number one priority and the Emergency Response Committee has continued to meet bi-weekly. The Concordia Campus has 26 positive cases with 0 active and the Geary County Campus has 6 positive cases with 0 active.
- 2) *Finance/Reports Updates* – The accounting staff have been busy sending out the annual W-2's, 1099's, 1098T's and all required end of year tax documents to all faculty, staff, and students. The staff have been processing payments

for the spring semester and have been busy working with students on issues with payments. We are working on the budget requests for 2022-2023 and we planning to host budget presentations on April 7th and 8th. Departmental budget sheets will be given to all budget Managers by Spring Break, March 11th.

- 3) *Children's Center* – We are meeting with KDHE on Wednesday to seek approval for an alternate location for the Children's Center while the expansion project is being done. We plan to move the current Children's Center to Building 4 at the T-bird Village apartments. The Children's Center expansion project is getting started this month and we plan on bidding out the project in March and hopefully will begin the renovation in May 2022. The Children's Center expansion project has received funding from the Dane G. Hansen Foundation (\$100,000), Childcare Aware Grant (\$30,000) and the Cloud County Community College Foundation (\$400,000) in order to make this expansion happen. The total estimated project costs are \$530,000.
- 4) *Information Technology* – On the network project, Tom Roberts has been working with Envision and IT Outlet for the switch information.
- 5) *Residence Life* – Residence Life is accepting housing applications for Fall 2022 and we have received more than 120 applications. February 1st – 15th was the early bird period for returners. The final numbers in housing for this spring is at 253 residents. The fall ended up with 268 residents.
- 6) *Human Resources* – The college hosted a Negotiations Training conducted by the Kansas Association of School Board on February 1st. There were about 20 attendees, which included Board Members and Superintendents from various area high schools.
- 7) *Facilities Updates* – The campus facility strategy meetings with Faculty and Support Staff were held to get feedback from them. The meeting for the Administrative Staff will be held this week. We are in the process of working with GLMV to formalize and develop a tangible master plan that incorporates the new Technical Education and Innovation Center and Athletics Facility. The team is scheduling and coordinating all of the facility projects that will take place from April-August. We conducted the campus fire drills the week of February 14th at both the Concordia Campus and GCC campus this month.

D. Meetings the Board Members attended

- 1) Jim Koch attended the Foundation Executive Committee meeting and the KASB Negotiations Training this month.
- 2) Pat Macfarlane attended the KASB Negotiations Training this month.
- 3) Bruce Graham attended the KASB Negotiations Training this month.
- 4) Jesse Pounds attended the CloudCorp meeting this month.

VIII. Discussion Items**A. Policy C10 – Problem Resolution**

Chris Wilson shared that there were minor changes made to this Policy including changing the name to Informal Resolution.

B. Policy C15 – Nepotism

Chris Wilson shared that her and Samantha Pounds looked at a lot of other colleges policies to compare changes to make this policy more effective. There were more specifics changes added to the definition of family. Pat Macfarlane expressed her concerns for this policy.

IX. Action Items**A. Approval of Water Line Installation**

Mark Matthew moved and Bruce Graham seconded to approve the bid of Hoods Heating, Air, Plumbing, and Electric, Inc., in the amount of \$37,822.35, which includes a 15% contingency and authorize payment from Fund 82 - Children Center. Motion passed.

B. Approval of Fire Alarm Control System

Jim Koch moved and Pat Macfarlane seconded to approve the purchase of the Fire Alarm system in the amount of \$34,805.00 and authorize payment from Fund 82 - Children's Center. Motion passed.

C. USDA RISE Grant

Pat Macfarlane moved and Richard Hubert seconded to approve submission of the U.S. Department of Agriculture RISE grant application for \$750,000.00 to include a College match of \$150,000.00 from Fund 51 – Board of Trustees Fund toward the Technical Education and Innovation Center. Motion passed.

D. Kansas Department of Commerce BASE Grant

Mark Matthew moved and Richard Hubert seconded to approve submission of the Kansas Department of Commerce BASE grant application for \$6,000,000.00. Motion passed.

E. Waiver of Policies on Alcohol on Campus

Jim Koch moved and Pat Macfarlane seconded to Waive Policies C7 and E4 to allow the consumption of alcoholic liquor in the Dunning-Hamel Baseball Training Facility at County Community College on April 2nd, 2022 for the Cloud Baseball Alumni Reunion. Motion passed.

X. Other: None

XI. Executive Session

A. Attorney/Client Privilege

Mark Matthew moved and Jim Koch seconded to recess into executive session for 20 minutes with the 6 Board members, Amber Knoettgen, Kim Zant, Caesar Wood, Chris Wilson and Justin Ferrell to consult legal counsel on matters protected by the attorney-client privilege in order to protect the attorney-client privilege and the board's position in litigation, potential litigation and administrative proceedings and that we return to open session in this room at 6:55 pm. Motion passed.

B. Negotiations

Mark Matthew moved and Jim Koch seconded to recess into executive session for 10 minutes with the 6 Board members, Amber Knoettgen, Kim Zant, Caesar Wood, Chris Wilson, and Justin Ferrell to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that we return to open session in this room at 7:07 pm. Motion passed.

Mark Matthew moved and Jim Koch seconded to recess back into executive session for an additional 10 minutes with the 6 Board members, Amber Knoettgen, Kim Zant, Caesar Wood, Chris Wilson, and Justin Ferrell to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that we return to open session in this room at 7:19 pm. Motion passed.

XII. Adjournment

Jim Koch moved and Richard Hubert seconded to adjourn the meeting at 7:20 pm. Motion passed.

Samantha Pounds, Clerk of the Board
Cloud County Community College
Board of Trustees